

Smt.Kokilabai Gawande Mahila Mahavidyalaya, Daryapur

Dist.Amravati (Maharashtra)

IQAC – Internal Quality Assurance Cell

Session : 2017-18 AQAR

Date: 14/06/2017

1st Meeting

Venue – The hall of the college Time – 3.30 pm

All the members were informed that the IQAC 1st meeting of the session was going to be held on 14/06/2017. In this meeting the following points were discussed.

Agenda

- 1) Academic and Administrative plans of session.
- 2) Forming of Various committees.
- 3) NSS activities
- 4) Teaching and its evaluation.

Members of IQAC

- 1) Chairperson – Principal Dr.A.R.Choukhande
- 2) Teacher – Dr.J.V.Haware
- 3) Teacher – Asst.Prof.A.P.Tiwari
- 4) Teacher – Dr.D.S.Athawale
- 5) Administrative officer – Shri P.M.Mohod
- 6) Administrative officer – Shri .M.V.Puri
- 7) Student – Ku.Arati Vijay Belsare
- 8) Management Representative – Prof.Gulabrao Kalaskar
- 9) Alumni – Ku.Mayuri Shridhar Bawner
- 10) Stakeholder – Ku.Aditi Arjun Mehare
- 11) External Expert – Prof.N.T.Mane
- 12) IQAC Coordinator – Asst.Prof.A.N.Gawande

The IQAC Coordinator Asst.Prof.A.N.Gawande welcomed all the members. He told the points of the meeting to be discussed for further action.

Minutes of 1st Meeting

Minute 1st – Academic and Administrative plans of session. - The members pointed out that the quality education should be provided to the students. For this the teachers should have the update methods of teaching so as to make the student able to score more marks. It was also discussed that the administration should be better to bring out good results and create good atmosphere.

Minutes 2nd – Forming of various committees - As it was the beginning of the session it was decided to form various committees to run the academic and administrative purpose of the college.

Minutes 3rd --- NSS Activities --- National Service Scheme was established to instill the feeling of nationality in the heart of youth. It was social activity All the members pointed out that NSS department should work from social point of view.

Minute 4th --- Teaching and its Evaluation --- The teachers role was discussed in this meeting. It was pointed out that the teachers should invent new methods of teaching so that the students could acquire knowledge easily.

All the members of the IQAC stated that the minutes which were discussed should be implemented. In the end the coordinator of IQAC thanked all members and the meeting ended.

Smt.Kokilabai Gawande Mahila Mahavidyalaya, Daryapur

Dist.Amravati (Maharashtra)

IQAC – Internal Quality Assurance Cell

Session : 2017-18 AQAR Date: 11/07/2017 2nd Meeting

Venue – The hall of the college Time – 3.30 pm

All the members were informed that the IQAC 2nd Meeting was held on 11/07/2017. The members attended the meeting. The agenda of the meeting was as follows.

Agenda

- 1) Teaching process commencement
- 2) The committees participation in working of college
- 3) Examination process
- 4) Cultural activities procedures.

Members of IQAC

- 1) Chairperson – Principal Dr.A.R.Choukhande
- 2) Teacher – Dr.JV.Haware
- 3) Teacher – Asst.Prof.A.P.Tiwari
- 4) Teacher – Dr.D.S.Athawale
- 5) Administrative officer – Shri P.M.Mohod
- 6) Administrative officer – Shri .M.V.Puri
- 7) Student – Ku.Arati Vijay Belsare
- 8) Management Representative – Prof.Gulabrao Kalaskar
- 9) Alumni – Ku.Mayuri Shridhar Bawner
- 10) Stakeholder – Ku.Aditi Arjun Mehare
- 11) External Expert – Prof.N.T.Mane
- 12) IQAC Coordinator – Asst.Prof.A.N.Gawande

The IQAC Coordinator Started the meeting by welcoming the members of IQAC. He greeted them and introduced the subject matter of the meeting which was then the topic to be discussed.

The Minutes of IQAC 2nd Meeting

Minutes 1st – Teaching process Commencement – The discussion on this point started as the teaching process was started and the students got their admissions. The members pointed out the need to listen for new methods of teaching as there are varied students in the class.

Minutes 2nd – The committees participation in working of the college – The committees formed in the college are of much use so as to execute all the planning and decisions have been taken. The members of IQAC committee pointed that all the committees should work intentionally.

Minutes 3rd – The Examination Process – The members discussed this examination process should be on time so as to check the output of teaching. It is the tool of testing the students at proper interval.

Minute 4th – Cultural Activities Procedure – The members of the committees said the cultural committee should manage which cultural programs were to be organized. They said it is the chance for the students to show their extracurricular features.

The members pointed out the the minutes discussed in the meeting should be done and followed to whom so ever it may concerned. The meeting ended with thankfulness of the IQAC coordinator for all the members attended then.

Smt.Kokilabai Gawande Mahila Mahavidyalaya, Daryapur

Dist.Amravati (Maharashtra)

IQAC – Internal Quality Assurance Cell

Session : 2017-18 AQAR

Date: 15/03/2018

3rd Meeting

Venue – The hall of the college Time – 3.30 pm

All the members of IQAC were informed that the IQAC's 3rd meeting was going to be held on 15/03/2018 in the hall of the college at 3.30 pm. The members attended the meeting and the Agenda of the meeting was as follow.

Agenda

- 1) Arrangement of Examination
- 2) Plans of the next year session
- 3) Organization of extracurricular activities
- 4) Review of all committees functioning.

Members of IQAC

- 1) Chairperson – Principal Dr.A.R.Choukhande
- 2) Teacher – Dr.JV.Haware
- 3) Teacher – Asst.Prof.A.P.Tiwari
- 4) Teacher – Dr.D.S.Athawale
- 5) Administrative officer – Shri P.M.Mohod
- 6) Administrative officer – Shri .M.V.Puri
- 7) Student – Ku.Arati Vijay Belsare
- 8) Management Representative – Prof.Gulabrao Kalaskar
- 9) Alumni – Ku.Mayuri Shridhar Bawner
- 10) Stakeholder – Ku.Aditi Arjun Mehare
- 11) External Expert – Prof.N.T.Mane
- 12) IQAC Coordinator – Asst.Prof.A.N.Gawande

The meeting started with a formal welcome of the members of IQAC by the IQAC coordinator. The chairman of IQAC instructed to start discussion of the points according to Agenda.

The Minutes of IQAC Meeting

Minutes 1st – Arrangement of Examination – As the examination was going to commence of summer 2018 the present members discussed about the arrangement of the classes for conducting the examination in a well manner.

Minutes 2nd – Plans of next session – The discussion went on the planning of all component of teaching learning process. So as to bring good results and provide well education to the students the members pointed out that all the teaching staff and non teaching staff cooperate each other to have good atmosphere for learning.

Minutes 3rd – Organization of extracurricular activities by NSS – the members pointed out that the NSS department should organize extracurricular activities in the campus of the college.

Minute 4th – Review of the committees functioning – The Discussion was also occurred the point of the various committees which were formed at the beginning of the session. The committees did intently should do their work assigned to them.

All the members of the IQAC said that the subject or the minutes discussed in the meeting should be executed to bring out development of the college. In the conclusion the coordinator thanked all the members of the IQAC and the meeting ended.

SMT.KOKILABAI GAWANDE MAHILA MAHAVIDYALAYA DARYAPUR
TQ,DARYAPUR, DIST-AMRAVATI (MS) PIN – 444803
AQAR – Session 2018-19
IQAC Meeting

1. Minutes of IQAC 1st meeting – IQAC 1st meeting was held on 02/07/2018 in this meeting IQAC coordinator discussed various points relating development of college with members of college committees to bring out good outcomes. All the members participated and responded to work together for academic and overall development of the college.
2. Minutes of IQAC 2nd Meeting – IQAC 2nd meeting was held on 19/12/2019. In this meeting IQAC coordinator welcomed the IQAC committee members and the members of various committee of the college. In it the overall academic plan and the teaching – learning process were discussed so as to keep in mind the progress of students. All the members participated in this discussion and agreed to work for development of the college in every aspect.

Smt.Kokilabai Gawande Mahila Mahavidyalaya, Daryapur

Dist.Amravati (Maharashtra)

IQAC – Internal Quality Assurance Cell

Session : 2019-20 AQAR

Date: 25/06/2019

1st Meeting

Venue – The hall of the college Time – 3.30 pm

All the members were informed that the IQAC 1st meeting of the session was going to be held on 25/06/2019. The Following members attended the meeting. The agenda of the meeting was as given below -

Agenda

- 1) Functioning of various committees
- 2) Student centric methods of teaching
- 3) Cultural activities
- 4) Participation in Youth Festival.

Members of IQAC

- 1) Chairperson – Principal Dr.A.R.Choukhande
- 2) Teacher – Dr.JV.Haware
- 3) Teacher – Asst.Prof.A.P.Tiwari
- 4) Teacher – Dr.D.S.Athawale
- 5) Administrative officer – Shri P.M.Mohod
- 6) Management Representative – Prof.Gulabrao Kalaskar
- 7) Society nominee – Shri. Prashant Bhadange
- 8) Student – Ku.Arati Anil Ghan
- 9) Alumni – Ku.Ashwini Raju Nawale
- 10) Employee nominee – Shri.Bhushan Patil Gawande
- 11) Industrialist – Smt.Bharati Tekade
- 12) Stakeholder – Smt.Achal Sanjay Wakpanjar

The meeting started with a welcome of the Chairman Dr.A.R.Chaukhande. The coordinator introduced the points of the 1st meeting so as to discuss as per the Agenda.

The Minutes of 1st IQAC Meeting

Minutes 1st – The functioning of various committees – As the various committees were formed to have good working at all levels of the college the members stated that these committees should work well. They said that these committees should start their work from the beginning of the session.

Minutes 2nd – Student centric methods of teaching – The teaching is the important factor in the college so the teaching staff must listen to this factor. So the teachers should adopt such policies or methods considering the students as center points. The members pointed out this view.

Minutes 3rd – Cultural activities – It is said by the members that the cultural events should be arranged that session.

Minute 4th – Participation in Youth Festival – Youth festival programme is arranged by the University every year. The present members pointed out that student of the college should take

part in this event with good preparation. The cultural committee should make effort to perform the items in well manner so as to win the prize.

In the conclusion the present members told the need of cooperation to bring good results for the development of the college. The coordinator lastly thanked all the members for attending the meeting and it ended.

Smt.Kokilabai Gawande Mahila Mahavidyalaya, Daryapur

Dist.Amravati (Maharashtra)

IQAC – Internal Quality Assurance Cell

Session : 2020-21 AQAR

Date: 10/09/2020

1st Meeting

Venue – The hall of the college Time – 3.30 pm

All the members of IQAC are informed that the IQAC Ist meeting is held on 10/09/2020 in the hall of the College in this meeting the following Points/Subjects are to be discussed.

Agenda

- 1) N.S.S. activity and its social view.
- 2) Discussion on transport facility for non-resident students
- 3) Encouraging the teachers for research culture.
- 4) Institutional values discussion

Members of Internal Quality Assurance Cell

- 1) Dr.A.R.Choukhande - Principal Chairperson
- 2) Dr.J.V.Haware - Teacher
- 3) Asst.Prof.A.P.Tiwari - Teacher
- 4) Prof.Dr.D.S.Athawale - Teacher
- 5) Prof.Gulabrao Kalaskar - Management Representative
- 6) Shir.P,M,Mohod - Administrative officer
- 7) Shri.Prashant Bhadange - Society
- 8) Ku.Vaishnavi Dnyaneshwar Ganeshpure - Student
- 9) Ku.K ajal Promod Banode - Alumni
- 10) Shri.Bhushan Kuldeep Gawande - Employer
- 11) Ku.Bharati Tekade - Industry
- 12) Ku.Rani Nilkanth Kalaskar - Stakeholder
- 13) Asst.Prof.A.N.Gawande - IQAC Coordinator

The meeting started on a welcome note by IQAC Coordinator Asst.Prof.A.N.Gawande followed by his Presentation on Objectives which include basic purposes activities and function of IQAC. The Coordinator decided to arrange the second IQAC meeting in an academic year. On this occasion the chairperson pointed out to discuss on academic quality.

Minutes of the 1st meeting

Minute 1st - NSS activity and its Social view - Not me but you is the slogan of NSS activity. The chairperson suggested to arrange the activities like blood donation camp, Road safety program, Red ribbon club, Voter awareness in this academic session.

Minute 2nd - Discussion on transport facility for non-residential students - The chairperson IQAC and the department head discussed the problem of non –residential students regarding travelling of students to reach Campus on time. The only available facility is Bus service of the college.

Minute 3rd - Encouraging the teachers for Research culture - The chairperson opined that the teachers should work on research in their subjects. The teachers should have that kind of inclination so as to find new ideas in their subjects. All the members agreed the same.

Minute 4th - Institutional Value discussion - The chairperson pointed out that all the relevant components of the institute should have the importance of core values of education. Further he said that it was the only women college in this area for woman. All members said that hard work is needed to achieve the development of Institute.

Action Taken Report

- 1) The N.S.S. department arranged tree plantation activity in the premises of the college. In this activity the plants are distributed to all students to plant at their home.
- 2) The college tried to help the students by providing free pass concession with the help of student development department Sant Gadge Baba Amravati University Amravati.
- 3) The Principal encouraged the teachers for research work in their subjects and the teachers did the research work.
- 4) The teaching and non teaching staff tried to cultivate the institutional values by following the rules during the covid-19 period which were given by the government.

In the concluding of the meeting the IQAC coordinator thanked all the members of IQAC who participated in this meeting and it ended.

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Dist.Amravati (Maharashtra)

IQAC – Internal Quality Assurance Cell

Session : 2020-21 AQAR

Date: 12/01/2021

2nd Meeting

Venue – The hall of the college Time – 3.30 pm

All the members of IQAC are informed that the IQAC 2nd meeting is held on 12/01/2021 in the hall of the College In this meeting the following points/subjects are to be discussed.

Agenda

- 1) A review of minutes of the I st meeting
- 2) Teaching evaluation discussion.
- 3) Remedial Classes review
- 4) Discussion on best activity of the College.
- 5) Assistance to poor students by the Collage for paying exam fee

Internal Quality Assurance Cell Members

- 1) Dr.A.R.Choukhande - Principal Chairperson
- 2) Dr.J.V.Haware - Teacher
- 3) Asst.Prof.A.P.Tiwari - Teacher
- 4) Prof.Dr.D.S.Athawale - Teacher
- 5) Prof.Gulabrao Kalaskar - Management Representative
- 6) Shri.P,M,Mohod - Administrative officer
- 7) Shri.Prashant Bhadange- - (society)
- 8) Ku.Vaishnavi Dnyaneshwar Ganeshpure - Student
- 9) Ku.K ajal Promod Banode - Alumni
- 10) Shri.Bhushan Kuldeep Gawande - Employer
- 11) Sau.Bharati Tekade - Industry
- 12) Ku.Rani Nilkanth Kalaskar - Stakeholder
- 13) Asst.Prof.A.N.Gawande - IQAC Coordinator

The meeting started on a welcome note by IQAC Coordinator Asst.Prof.A.N.Gawande followed by his explanation on objectives which include basic purposes activities and functions of IQAC. The Coordinator decided to arrange the second IQAC meeting in an Academic year. On this occasion the Chairperson pointed out to discuss on an academic quality.

Minutes of the 2nd Meeting

Minute 1st – To review the minutes of the 1st meeting. It is informed that the 1st IQAC meeting was held on 10/09/2020 at 3.30 P.M. and the minutes of the 1st meeting were read and sanctioned by the members.

Minute 2nd - Teaching evaluation discussion It was resolved to suggest and introduce the teachers about online Classes. Teaching learning evaluation was conducted by Zoom meeting. It was decided to set question papers of MCQ objective Questions for conduction online and offline examination because of pandemic period.

Minute 3rd - Remedial classes for weaker students. The chairperson told to arrange different classes for the students who are below average students. All the members admitted the same topic.

Minute 4th - Best activity – In this meeting the society nominee Shri.Prashant Bhadange suggested arranging the vaccination camp as the covid-19 was still spreading.

Minute 5th - Assistance to poor students to pay examination fee – It was decided to pay examination fee- It was decided to help the poor students by paying their examination fee-All members agreed to it.

Action Taken Report

- 1) The minutes of the previous meeting were confirmed.
- 2) The IQAC had taken the departments wise review of online and offline teaching evaluation.
- 3) Remedial classes review – The teachers conducted the extra classes for the failures students
- 4) Discussion on best activity of the student-Corona awareness and health check up camp activity and world women day programme were arranged by the college.
- 5) Assistance to poor students by the college for paying examination fee .The College paid the fee of poor students .who were unable to pay it.

The IQAC coordinator Asst.Prof.A.N.Gawande told all the members for the next working which would be conveyed to all .He thanked all the participant members of the IQAC and the meeting ended.